

ASSAM TOURISM DEVELOPMENT CORPORATION LTD.

(A Govt. of Assam undertaking and ISO 9001:2015 certified organisation)

Asom Paryatan Bhawan (4th Floor), A. K. Azad Road, Paltanbazar, Guwahati – 8

Websites: assamtourisonline.com, assamtourism.gov.in,

Email: Assam Tourism Development Corporationltd@gmail.com, mdAssam Tourism Development Corporation@gmail.com, Tel. +91 361 2633654, Fax: +91 361 2738620

No. ATDC.2445/2015/


Date: 26/9/2017

Expression of Interest (EOI)

Hop On Hop Off Bus Service at Guwahati

Managing Director, Assam Tourism Development Corporation invites Expression of Interest (EOI) from interested agencies for planning, managing, operating and maintaining the Hop-On-Hop-Off Bus Services in Guwahati. Interested agencies meeting eligibility criteria should submit their EOI to Managing Director, Assam Tourism Development Corporation Ltd., Asom Paryatan Bhawan, 4th Floor, A.K. Azad Road, Rehabari, Guwahati 8 on or before 12.10.2017.

Detail EOI and complete set for Format for submission of EOI can be downloaded from the official website www.assamtourisonline.com. and can be obtained from the office of undersigned.


Managing Director
Assam Tourism Development Corporation Ltd.

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Assam Tourism Development Corporation Ltd. plans to implement Hop On Hop Off Bus Services in Guwahati on public private partnership (PPP) model. The service is aimed to provide the domestic and international tourists with a world class facility for sightseeing. The Hop On Hop Off Bus Service shall connect all the important tourist destinations in and around Guwahati city.

Assam Tourism Development Corporation Ltd. invites Expression of Interest (EOI) from interested agencies for planning, managing, operating and maintaining the Hop On Hop Off Bus Services in Guwahati. The party have to procure approx 10 modern aesthetic low floor 400 rear engine AC Buses for operations and maintenance.


Interested agencies meeting following criteria should submit their EOI to Managing Director, Assam Tourism Development Corporation Ltd. at Asom Paryatan Bhawan, 4th Floor, AK Azad Road, Rehabari, Guwahati – 8.

Eligibility Criteria:

Proprietary concerns, partnership firms, registered companies, duly registered cooperative societies, consortium (lead partner plus one) are eligible to submit EOI provided they meet the following criteria:

1. Minimum experience of two (2) years in operating and managing atleast 10 buses on stage carriage permit / Contract carriage Permit. (In case Consortium, any one member is required to fulfil the criteria);
2. Minimum Turnover of Rs.7 Crores in last three financial year; (last three Financial Year would be considered as 2014-15, 2015-16, 2016-17);
3. Minimum Net worth of Rs. 3 Crore in last financial year i.e. financial year ending March 31st 2017. (In case of Consortium, Lead member must fulfil the criteria for Turnover and Net Worth).

Complete set of Formats for submission of EOI can be downloaded from the website of Assam Tourism Development Corporation Ltd. at www.assamtourisonline.com and can be obtained from the office of Managing Director, Assam Tourism Development Corporation Ltd. at Asom Paryatan Bhawan, 4th Floor, AK Azad Road, Rehabari, Guwahati – 8.


Managing Director
Assam Tourism Development Corporation Ltd.


Clarification pertaining to the EOI may be sought till 15/10/2017:

Managing Director,

Assam Tourism Development Corporation Ltd.

Asom Paryatan Bhawan, 4th Floor,

AK Azad Road, Rehabari, Guwahati – 8



Managing Director
Assam Tourism Development Corporation Ltd.

Brief Outline of the scope of work is attached as Appendix A.

Format for Submission of EOI is attached as Appendix B.

In case of consortium or joint venture, refer to terms and conditions in Appendix C.

Formats for Submission in Appendix D.

Appendix 'A'

The selected agency (operator) will be responsible for planning, managing, procure operations and maintenance of the Hop On Hop Off Bus Service. The scope of work will include, inter alla:

- Planning operations of the Hop On Hop Off Bus Service including route and service plan;
- Promotion and Marketing of the Hop On Hop Off Bus Service
- Planning, implementation, operation and maintenance of physical infrastructure required for the Hop On Hop Off Bus Services.
- Provide all manpower required for operations of the Hop On Hop Off Bus Service including guest relations executives on board.
- Provide value added services such as audio visual GPS facilities on board the bus
- Implement technology enabled fare collection system.
- To be procured 10 modern aesthetic low floor 400 rear engine AC Bus.

Appendix 'B'

1. EOI Covering letter on letter head
2. Expression of Interest
3. Document / Proof to be submitted with EOI (For all members in case of JV / Consortium)
 - a. Certificate of Registration Proof of Legal Status
 - b. Experience Certificate (of all members in case of JV / Consortium / Partnership Firm / Company / Firm / Co-operative Society) in Transport Operations / Policy Planning with Self attested copies of agreements, contracts, work orders as supporting documents.
 - c. Last three Financial Years would be considered as 2014-15, 2015-16, 2016-17.
 - d. Balance Sheet and Profit & Loss Account for 2014-15, 2015-16, 2016-17 duly certified by Chartered Accountant;
 - e. Memorandum of Understanding OR Joint Venture Agreement of the JV OR letter stating formation of Consortium;
 - f. Turnover and Net worth duly certified by Chartered Accountant.

Terms and Conditions for Companies in Joint Ventures / Consortium

1. Bidders are allowed to participate in the bidding through a consortium structure (Lead Member +1). The members of the consortium are to clearly identified at the time of bidding and any business / shareholding / other relationship between them is to be made clear.
2. A bidding consortium is required to nominate a Lead Member. The nomination of the Lead Member shall be supported by notarized copies of Memorandum of Understanding and Power of Attorney signed by all the members on a stamp paper of Rs.100/- (Rupees One Hundred only).
3. A firm cannot be a member of more than one bidding consortium. An individual firm applying as a Single Bidder cannot, at the same time be member of any Consortium bidding under this EOI.
4. Each member of the Consortium shall be jointly and severally liable for the due implementation of the Project.
5. Any changes and deviation of roles and responsibilities after the submission of Bid and before the execution of the Agreement shall entire Assam Tourism Development Corporation Ltd. to reject the Bid in its sole discretion.
6. Assam Tourism Development Corporation Ltd. reserves the right to reject the Bid in case of change in the constitution of the consortium after the submission of Bid and before the execution of the Agreement.

Formats for submission of EOI

1. Format for Covering Letter

(On Bidder's letter head: In case of consortium on lead members letter head)

To,
The Managing Director
Assam Tourism Development Corporation Ltd.
Asom Paryatan Bhawan, 4th Floor,
AK Azad Road, Rehabari, Guwahati – 8

Date.....

Ref: EOI for Management of Hop On Hop Off buses for the city of Guwahati.

Dear Sir/Madam,

With reference to the Invitation for Expression of Interest published in dated We hereby express our interest for Management of Hop On Hop Off services in the city of Guwahati.

For and on behalf of the Company / Consortium, I / We confirm:

1. Our EOI is in accordance with the terms and conditions of the Invitation of EOI issued by Assam Tourism Development Corporation Ltd.
2. Attached to this letter is the details required by Assam Tourism Development Corporation Ltd. as per the formats provided.
3. Certify that the details provided are true and any deviation in the facts will entitle us for disqualifications.
4. That Assam Tourism Development Corporation Ltd. reserves the sole right to select the suitable agencies for issue of RFP document.

Name:

Title:

Name of the company & Company Seal:

TECHNICAL CAPACITY CERTIFICATE / EXPERIENCE CERTIFICATE

2. Format for Experience Certificate

Name of the Interest Agency:
1. Name of the Project / Contract:
2. Location:
3. Project Details: Commencement date Type and number of vehicles of Agency under the project Type of permit and / or arrangement under which above vehicle are operating Revenue generated in last three years
4. Agency(s) Role in the project
5. Name, Address, Contract Person, Tel/Fax of the Other Members and their roles in the project:
6. Financing arrangement (if any)

Note:

Agency shall provide self attested copies of all the documents regarding experience (Agreement copies, work orders, letter of intents etc.)

- a) Please use separate sheet for each project.

Financial Capability Statement

Sl. No.	Parameters	Financial Year (Rs. Lakh)		
		2014-15	2015-16	2016-17
1	Turnover			
2	Total Assets			
3	Current Assets			
4	Total Liabilities			
5	Current Liabilities			
6	Profit before tax			
7	Profit after tax			
8	Net Worth			

* Net Worth = Equity Capital + Reserve and Surplus – Revaluation Reserve – Accumulated losses – Intangible assets

* The above statement should be submitted on Letter head duly signed by Chartered Accountant

1. The Agency shall provide self attested copies along with affidavit of its audited financial statements and other financial data for the immediately preceding three years. The statement shall include,

a) Audited financial accounts including balance sheet, profit and loss accounts statements

b) Additional information supporting evaluation of the company's financial and legal status, if required.

2. The information provided shall be detailed enough to demonstrate and allow evaluation of the bidder's financial capability to fulfil its obligations.

3. General & Organisational Information

All individual firms and all members of a Consortium are requested to complete the information in this form.

1. Firm Particulars (for each firm in Consortium)

No.	Particulars
1.	Name of Firm:
2.	Head office address:
3.	Contact Person: Telephone:
4.	Fax: Email:
5.	Place for incorporation / registration: Year of incorporation / registration:

2. A Power of Attorney authorising the signatory of the qualification proposal to commit the Bidder(s),
3. Applicants shall submit the following information:
 - I. Legal Status
 - II. Place of registration
 - III. Principal business and place for business
4. A certified copy of Applicant's Current Memorandum and Articles of Association or other relevant constitutional documents and (where relevant) those of its immediate and all superior holding companies.
5. Attach Brochure and details of each Firm(s) pertaining to Ownership structure, business areas / activities and business.