

ASSAM TOURISM DEVELOPMENT CORPORATION LIMITED
ASOM PARYATAN BHAWAN (4TH FLOOR)
A.K.AZAD ROAD, PALTANBAZAR, GUWAHATI -781008
PHONE NO. (0361) 2633654, FAX: (0361) 2738620
An ISO 9001:2008 Certified Organization (Quality Management System)

No. ATDC.2306/2014/17/

Dated : 03.12. 2015.

INVITATION FOR BIDS (IFB)
FOR MANAGEMENT CONTRACT FOR RUNNING THE COTTAGES AT
KUTHORI, KAZIRANGA.

Assam Tourism Development Corporation Ltd. invites Bids for Management Contract in two Bids system (Technical & Financial) for running the “**Cottages & Restaurant at Kuthori, Kaziranga**” on contract basis for a period of 5 (five) years. Interested Party / Firm having experience in running reputed guest house and restaurant for last 7/8 years with sound financial condition may download Bid document from ATDC website and submit the Bid to the undersigned manually on **17.12.2015** up to 14.00 hours and same will be opened on the same day at 14.30 hours. The project would be offered for running in “**as is where is**” condition and the parties may inspect the project before submission of Bids.

Name of work	Reserve Price	Bid Security (Rs. in lakh)	Cost of Bid document (In Rs.)
1	2	4	5
Running & maintenance of the Cottages & Restaurant at Kuthori, Kaziranga	Rs.20,000.00 p.m. + Service Tax	Rs.1,00,000.00	Rs.1000.00

The details Terms and conditions / Bidding documents (Technical & Financial) may be downloaded from the ATDC website: www.assamtourisonline.com/tender.html.

The undersigned reserves the right to cancel this notice without assigning any reason thereof.

Managing Director,
Assam Tourism Dev. Corpn. Ltd.

Memo No. ATDC.2306/2014/17/

Dated : 03.12.2015.

Copy to:-

1. The Director of Information and Public Relation, Dispur, Guwahati – 6, for information and necessary action. He is requested to publish the IFB in one local English daily and in an Assamese daily in one issue only in classified category.
2. M/s. Web.Com, Voltas Building, Chandmari, Guwahati-3 for information & necessary action.
Enclo :- 1 Technical Bid (Terms & Condition).
3. Notice Board,
4. Concern file.

Managing Director,
Assam Tourism Dev. Corpn. Ltd.

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BID SCHEDULE

Terms and Conditions regarding IFB for management contract of the “Cottages & Restaurant at Kuthori, Kaziranga”.

Assam Tourism Development Corporation Ltd. invites Bids for Management Contract in two Bids system (Technical & Financial) for running the “Cottages & Restaurant at Kuthori, Kaziranga” on contract basis for a period of 5 (five) years. Interested Party / Firm having experience in running / operation of guest house & restaurant for last 7/8 years with sound financial condition may download Bid document from ATDC website and submit the Bid to the undersigned manually on **17.12.2015** up to 14.00 hours and same will be opened on the same day at 14.30 hours.

Name of work	Reserve Price	Bid Security (Rs. in lakh)	Cost of Bid document (In Rs.)
1	2	4	5
Running & maintenance of the Cottages & Restaurant at Kuthori, Kaziranga	Rs.20,000.00 p.m. + Service Tax	Rs.1,00,000.00	Rs.1000.00

The details Terms and conditions / Bidding documents (Technical & Financial) may be downloaded from the ATDC website: www.assamtourisonline.com/tender.html.

Brief Summery of the Project :-

Assam Tourism Development Corporation Ltd. (ATDC) proposes to run the Cottages & Restaurant at Kuthori, Kaziranga on management contract basis. The project is situated near Kuthori Range at Kaziranga.

Bids are invited from interested firm/individual having experience in running guest house & restaurant for last 7/8 years with sound financial conditions for its management & operation for a period of 5 (five) years. The selected party shall be granted authority to manage and run the project against payment of contract money to Assam Tourism Development Corporation Ltd. It should be noted that selection of a party would be based strictly on their suitability and adequacy to run the project as per evaluation of bids.

Terms & Condition:-

1. Download the Bid document up to 15.12.2015
3. Submission of Bid document (manually) on 17.12.2015 before 14.00 hrs.
4. Opening of Technical Bid on 17.12.2015 after 14.30 hrs.
5. Opening of Financial bid will be intimated to the technically qualified bidder in time.
- 6. Bid Validity :** Bids shall remain valid for a period of 180 days from the date of Bid submission.

7. Bid Security : The Bidder shall furnish, as a part of his Bid, a Bid security of Rs.1,00,000.00 in the form of NSC/KVP/FDR (Demand Draft and Bankers Cheque will not be accepted) pledge in favour of Managing Director, Assam Tourism Development Corporation Ltd. validity with 225 days from the date of Bid submission and furnish the same with Technical Bid. The Bid security will be forfeited if the successful bidder fails to accept the

offer for running the project and the Bid Security of the un-successful Bidder will be released immediately after finalization of contract.

8. Performance Security : Within 7 days of receipt of the Letter of Acceptance, the successful Bidder shall deliver to the Managing Director, ATDC Ltd., A.K. Azad Road, Paltan Bazar, Guwahati-8, a performance security deposit of Rs. 1.00 lakh (Rupees one lakh only) which shall be refundable at the time of handing over of vacant possession of the project on expiry/termination/revocation of the agreement after adjusting all the pending dues, if any, in the form of **NSC/KVP/FDR** pledge in favour of Managing Director, Assam Tourism Development Corporation Ltd. validity up to 5 years (Up to contract period) and signed the formal agreement (Bid security of successful Bidder will be released immediately after finalization of contract). Failure of the successful Bidder to comply with the requirements shall constitute sufficient grounds for cancellation of the award and forfeit of the Bid security.

9. Application cum Processing fee : Rs. 1,000.00 (Rupees one thousand only) in the form of Demand Draft / Banker Cheque pledge in favour of Managing Director, Assam Tourism Development Corporation Ltd and furnish the same with Technical Bid.

10. Documents to be enclosed with Technical Bid : **i)** Registration Certificate and Valid Trade license & Food licence issued by either Municipal Corporation or such other statutory authority for running business, **ii)** Photocopy of PAN Card, **iii)** Up to date VAT Registration & Clearance Certificate, **iv)** Annual Turn over for last three years, **v)** Bank Solvency Certificate with Cash credit facilities, **vi)** Experience certificate in the line of running the guest house & restaurant, **vii)** A brief description of the Bidder with an outline of business interest and other similar activities with which the Bidder is associated, **viii)** A brief description of the steps / measures to be taken by the Bidder for management and running the project, **ix)** FSSAI certificate, **x)** Facilities etc. to be provided and likely investment to be made by the Bidder from his side for arrangement of furniture & fixture, etc. for operation of the project, **xi)** Pollution certificate, and **xii)** Garbage certificate from Municipal Corporation or such other statutory authority.

11. Sealing and Marking of Bids:

The Bidder shall seal both the bid copies i.e. Technical & Financial in separate envelopes, duly marking the envelopes as “Technical Bid” & “Financial Bid”. These two envelopes (called as inner envelopes) shall then be put inside one outer envelop.

i) The Contents of Technical Bid – Application cum processing fee Rs.1,000.00, Bid Security Rs.1,00,000.00 and eligibility criteria (Supporting documents).

ii) Contents of Financial Bid-Form of Financial Bid filled & signed. The financial proposal should contain the monthly contract money excluding taxes which would be paid by the bidder to Assam Tourism Development Corporation Ltd. The taxes like VAT, Luxury Tax and Service Tax etc. would have to be borne by the party.

(12) Submission & Opening of Bid :-

Sealed Bids must be delivered to the Managing Director, Assam Tourism Development Corporation Ltd., A.K. Azad Road, Paltan Bazar, Guwahati-8, on or before 14.00 hrs. on 17.12.2015 and the Technical Bids will be opened on the same day at 14.30 hrs., in the presence of the bidders or their authorized representatives, who wish to attend. If the office happens to be closed on the date of receipt of the bids as specified, the bids will be receive and opened on the next working date at the same time & venue. The date & time for opening of Financial Bid will be intimated to the technically qualified Bidder in time.

Managing Director
Assam Tourism Dev. Corpn. Ltd.

ANNEXURE -I

To,

The Managing Director,
Assam Tourism Development Corporation Ltd.,
Asom Paryatan Bhawan (4th Floor),
Paltan Bazar, Guwahati-781008.

Sub: Invitation of Bids for Management Contract of the Cottages & Restaurant at Kuthori, Kaziranga

Sir,

I / We _____ have gone through the contents of your Bid Documents and noted the same for compliance. I / We enclose herewith (a) Technical Bid and (b) Financial Bid for Management Contract of the “**Cottages & Restaurant at Kuthori, Kaziranga**” in terms of your Invitation for Bids (IFB) for the same for your consideration.

Yours faithfully,

Signature _____

Full Name : _____

Full Postal Address with Tele No. : _____

Qualification Information of Bidder
(To be filled by Bidder)

1.	Name of the Bidder / Firm	:-	
2.	Registration Certificate	:-	
3.	Valid Trade / Food Licence issued by Municipal Corporation or such other statutory authority	:-	
4.	Principal Place of Business	:-	
5.	Up-to-date VAT Registration & clearance certificate	:-	
6.	Profession	:-	
7.	Years of experience in business	:-	
8.	Likely investment to be made for the project.	:-	Rs.
9.	Bank Solvency certificate with cash credit facilities	:	
10.	A brief description of the Bidder	:	
11.	A brief description of the setps/measures to be taken by the Bidder for management of the project	:	
12.	Facilities etc to be provided and likely investment to be made by the Bidder for operation of the project	:	
13.	Pollution certificate	:	
15.	Turn Over for last three years 2014-15 2013-14 2012-13	:- :- :- :-	Rs. Rs. Rs.
16.	Garbage certificate	:	

17.

a)	Experience in business particularly in tourism related activity and / or experience in the similar line like Hotel, Guest House etc.

18.

a)	Adequacy and suitability of the individual / firm to operate the project and its commercial management on day to day basis.

Seal & Signature of the Bidder

Form of Financial Bid

**Invitation of Bids for Management Contract of the Cottages & Restaurant at Kuthori,
Kaziranga.**

Description	Per Month (In figure & words)
Running & maintenance of the Cottages & Restaurant at Kuthori, Kaziranga. The Monthly Contract Money should be quoted both in figures and words in the manner.	

- N.B. :-** 1. The monthly contract money should be quoted both in figures and words in the manner.
2. Service Tax applicable with monthly rental and all taxes like VAT, Luxury tax will be payable.
3. Financial Bid to be sealed in separate envelop (Ref : Sl. No. 10 & 11 of Technical Bid sealing and marking of Bids.

Signature :- _____

Full Name :- _____

Designation :- _____

Address : _____

Tele No. _____