

**ASSAM TOURISM DEVELOPMENT CORPORATION LIMITED**  
**ASOM PARYATAN BHAWAN (4<sup>TH</sup> FLOOR)**  
**A.K.AZAD ROAD, PALTANBAZAR, GUWAHATI -781008**  
**PHONE NO. (0361) 2633654, FAX: (0361) 2738620**  
**An ISO 9001:2008 Certified Organization (Quality Management System)**  
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No. ATDC.2052/2015/12/

Dated: 12.10.2015.

**INVITATION OF BIDS (IOB)**

Assam Tourism Development Corporation Ltd. invites Bids for Management Contract in two Bids system (Technical & Financial) for running the “**Wayside Amenity at Howly, near Sorbhog, Barpeta (Development of Sarthebari-Barpeta-Patbaosi-Konora-Baghor-Sorbhog Heritage Circuit in Assam)**” on contract basis for a period of 5 years. Interested Party / Firm having experience in running own reputed hotel, guest house etc. for last 5 years with sound financial condition may download Bid document from ATDC website and submit the Bid to the undersigned manually on **27.10.2015** up to 14.00 hours and same will be opened on the same day at 14.30 hours. The project would be offered for running in “**as is where is**” condition and the parties may inspect the project before submission of Bids.

| Name of Project                                  | Reserve Price<br>(In Rs.) | Bid Security<br>(In Rs.) | Cost of Bid<br>document<br>(In Rs.) |
|--|---------------------------|--------------------------|-------------------------------------|
| 1  | 2                         | 3                        | 4                                   |
| Wayside Amenity at Howly, near Sorbhog, Barpeta. | 20,000.00                 | 1.00 lakh                | 1,000.00                            |

The details Terms and conditions / Bidding documents (Technical & Financial) may be downloaded from the ATDC website: [www.assamtourisonline.com/tender.html](http://www.assamtourisonline.com/tender.html).

The undersigned reserves the right to cancel this notice without assigning any reason thereof.

Managing Director,  
Assam Tourism Dev. Corpn. Ltd.

Memo No. ATDC.2052/2015/12/

Dated: 12.10.2015.

Copy to:-

1. The Director of Information and Public Relation, Dispur, Guwahati – 6, for information and necessary action. He is requested to publish the IOB in one local English daily and in an Assamese daily in one issue only in classified category.
2. M/s. Web.Com, Voltas Building, Chandmari, Guwahati-3 for information & necessary action.  
Enclo :- 1 Technical Bid / Bid Schedule.
3. Notice Board,
4. Concern file.

Managing Director,  
Assam Tourism Dev. Corpn. Ltd.

**ASSAM TOURISM DEVELOPMENT CORPORATION LIMITED**  
**ASOM PARYATAN BHAWAN (4<sup>TH</sup> FLOOR)**  
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No: ATDC. ATDC.2052/2015/12/

Dated: 12.10.2015.

**TECHNICAL BID / BID SCHEDULE**

**Technical Bid / Bid Schedule regarding IOB for management contract of the “Wayside Amenity at Howly, near Sorbhog, Barpeta (Development of Sarthebari-Barpeta-Patbaosi-Konora-Baghbor-Sorbhog Heritage Circuit in Assam)”.**

Assam Tourism Development Corporation Ltd. invites Bids for Management Contract in two Bids system (Technical & Financial) for running the “Wayside Amenity at Howly, near Sorbhog, Barpeta (Development of Sarthebari-Barpeta-Patbaosi-Konora-Baghbor-Sorbhog Heritage Circuit in Assam)” on contract basis for a period of 5 years. Interested Party / Firm having experience in running / operation of own hotel / guest house for last 5 years with sound financial condition may download Bid document from ATDC website and submit the Bid to the undersigned manually on 27.10.2015 up to 14.00 hours and same will be opened on the same day at 14.30 hours.

| Name of Project                                 | Reserve Price<br>(In Rs.) | Bid Security<br>(In Rs.) | Cost of Bid<br>document<br>(In Rs.) |
|---|---------------------------|--------------------------|-------------------------------------|
| 1   | 2                         | 3                        | 4                                   |
| Wayside Amenity at Howly, near Sorbhog, Barpeta | 20,000.00                 | 1.00 lakh                | 1,000.00                            |

The details Terms and conditions / Bidding documents (Technical & Financial) may be downloaded from the ATDC website: [www.assamtourisonline.com/tender.html](http://www.assamtourisonline.com/tender.html).

**Brief Summary of the Project :-**

Assam Tourism Development Corporation Ltd. (ATDC) has constructed a project at Howly, near Sorbhog, Barpeta at the road side of National Highway and has become a very popular tourist destination and eco-tourism centre. The project consists of 1) Ground floor (area = 251.84 m<sup>2</sup>)- (i) 1 No. Senior Citizen room attached toilet, (ii) 1 No. Baby Care room along with attached toilet, (iii) Visitor Lounge / Reception, (iv) Store & Public toilet, and (v) Kiosk etc. / Staff room. 2) First Floor (area 169.33 m<sup>2</sup>) – (i) Dinning Hall, (ii) Pantry, Open Dinning at Varh & extra room, (iii) Staff room etc.

Bids are invited from interested firm/individual having experience in running own reputed hotel / guest house for 5 years with sound financial conditions for its management & operation for a period of 5 years. The selected party shall be granted authority to manage and run the project against payment of contract money to Assam Tourism Development Corporation Ltd. It should be noted that selection of a party would be based strictly on their suitability and adequacy to run the project as per evaluation of bids.

## **Terms & Condition:-**

1. Download the Bid document up to 26.10.2015.
3. Submission of Bid document (manually) on 27.10.2015 before 14.00 hrs.
4. Opening of Technical Bid on 27.10.2015 after 14.30 hrs.
5. Opening of Financial bid will be intimated to the technically qualified bidder in time.
- 6. Bid Validity :** Bids shall remain valid for a period of 180 days from the date of Bid submission.

**7. Bid Security :** The Bidder shall furnish, as a part of his Bid, a Bid security of Rs.1.00 lakh in the form of NSC/KVP/FDR (DD / Banker cheque will not be accepted) pledge in favour of Managing Director, Assam Tourism Development Corporation Ltd. validity with 225 days from the date of Bid submission and furnish the same with Technical Bid. The Bid security will be forfeited if the successful bidder fails to accept the offer for running the project and the Bid Security of the un-successful Bidder will be released immediately after finalization of contract.

**8. Performance Security :** Within 7 days of receipt of the Letter of Acceptance, the successful Bidder shall deliver to the Managing Director, ATDC Ltd., A.K. Azad Road, Paltan Bazar, Guwahati-8, a performance security deposit of Rs.1.00 lakh (Rupees One lakh) which shall be refundable at the time of handing over of vacant possession of the project on expiry/termination/revocation of the agreement after adjusting all the pending dues, if any, in the form of NSC/KVP/FDR pledge in favour of Managing Director, Assam Tourism Development Corporation Ltd. validity up to 5 years (Up to contract period) and signed the formal agreement (Bid security of successful Bidder will be released immediately after finalization of contract). Failure of the successful Bidder to comply with the requirements shall constitute sufficient grounds for cancellation of the award and forfeit of the Bid security.

**9. Application cum Processing fee :** Rs 1,000.00 (Rupees one thousand) only in the form of Demand Draft / Banker Cheque pledge in favour of Managing Director, Assam Tourism Development Corporation Ltd and furnish the same with Technical Bid.

**10. Documents to be enclosed with Technical Bid :** **i)** Registration Certificate / License / Valid Trade license issued by either Municipal Corporation or such other statutory authority for running business unit, **ii)** Photocopy of PAN Card, **iii)** Up to date VAT Registration & Clearance Certificate, **iv)** Annual Turn over for last three years, **v)** Bank Solvency Certificate with Cash credit facilities, **vi)** Experience certificate in the line, **vii)** A brief description of the Bidder with an outline of business interest and other similar activities with which the Bidder is associated, **viii)** A brief description of the steps / measures to be taken by the Bidder for management and running the project, **ix)** Food licence issued by the Health Department, Assam, and **x)** Facilities etc. to be provided and likely investment to be made by the Bidder from his side for arrangement of furniture & fixture, etc. for operation of the project.

### **11. Sealing and Marking of Bids:**

The Bidder shall seal both the bid copies i.e. Technical & Financial in separate envelopes, duly marking the envelopes as “Technical Bid” & “Financial Bid”. These two envelopes (called as inner envelopes) shall then be put inside one outer envelop.

i) **The Contents of Technical Bid** – Application cum processing fee Rs. 1,000.00, Bid Security Rs.1.00 lakh and eligibility criteria (Supporting documents).

ii) **Contents of Financial Bid**-Form of Financial Bid filled & signed. The financial proposal should contain the monthly contract money excluding taxes which would be paid by the bidder to Assam Tourism Development Corporation Ltd. The taxes like VAT, Luxury Tax and Service Tax etc. would have to be borne by the party.

(12) **Submission & Opening of Bid :-**

Sealed Bids must be delivered to the Managing Director, Assam Tourism Development Corporation Ltd., A.K. Azad Road, Paltan Bazar, Guwahati-8, on or before 14.00 hrs. on 27.10.2015 and the Technical Bids will be opened on the same day at 14.30 hrs., in the presence of the bidders or their authorized representatives, who wish to attend. If the office happens to be closed on the date of receipt of the bids as specified, the bids will be receive and opened on the next working date at the same time & venue. The date & time for opening of Financial Bid will be intimated to the technically qualified Bidder in time.

Managing Director,  
Assam Tourism Dev. Corpn. Ltd.

To,  
The Managing Director,  
Assam Tourism Development Corporation Ltd.,  
Paltan Bazar, Guwahati-8.

**Sub: Invitation of Bids for Management Contract of the “Wayside Amenity at Howly, near Sorbhog, Barpeta (Development of Sarthebari-Barpeta-Patbaosi-Konora-Baghor-Sorbhog Heritage Circuit in Assam)”.**

Sir,

I / We \_\_\_\_\_ have gone through the contents of your Bid Documents and noted the same for compliance. I / We enclose herewith (a) Technical Bid and (b) Financial Bid for Management Contract of the **“Wayside Amenity at Howly, near Sorbhog, Barpeta (Development of Sarthebari-Barpeta-Patbaosi-Konora-Baghor-Sorbhog Heritage Circuit in Assam)”** in terms of your invitation of Bids for the same for your consideration.

Yours faithfully,

Signature \_\_\_\_\_

Full Name : \_\_\_\_\_

Full Postal Address with Tele No. : \_\_\_\_\_

**Qualification Information of Bidder**  
**(To be filled by Bidder)**

|     |  |    |          |
|-----|--|----|----------|
| 1.  | Name of the Bidder / Firm  | :- |          |
| 2.  | Constitution of legal status of Bidder                           | :- |          |
| 3.  | Place of Registration  | :- |          |
| 4.  | Principal Place of Business                                      | :- |          |
| 5.  | Power of Attorney of signatory of Bid                            | :- |          |
| 6.  | Years of experience in business                                  | :- |          |
| 7.  | Registration Certificate / Trade License / Food License          | :- |          |
| 8.  | Up to date VAT Registration & Clearance Certificate              | :- |          |
| 9.  | Copy of PAN Card   | :- |          |
| 10. | Bank Solvency with CC facilities.                                | :- |          |
| 11. | Likely investment to be made for the project.                    | :- | Rs. .... |
| 12. | Turn Over for last three years<br>(Balance sheet / Audit Report) |    |          |
|     | 2014-15  | :- | Rs. .... |
|     | 2013-14  | :- | Rs. .... |
|     | 2012-13  | :- | Rs. .... |

**13.**

|    |  |
|----|--|
| b) | Experience in business particularly in tourism related activity and / or experience in the similar line like Hotel, Guest House etc. |
|    |  |

**14.**

|    |   |
|----|---|
| c) | Adequacy and suitability of the individual / firm to operate the project and its commercial management on day to day basis. |
|    |   |

**Seal & Signature of the Bidder**

**Form of Financial Bid**

**Invitation of Bids for Management Contract of the “Wayside Amenity at Howly, near Sorbhog, Barpeta (Development of Sarthebari-Barpeta-Patbaosi-Konora-Baghor-Sorbhog Heritage Circuit in Assam)”.**

| <b>Description</b>   | <b>Per Month<br/>(In figure &amp; words)</b> |
|--|--|
| Proposes to running of the “Wayside Amenity at Howly, near Sorbhog, Barpeta. | Rs. _____<br><br>(Rupees _____)<br>only      |

- N.B. :-**
1. The monthly contract money should be quoted both in figures and words in the manner.
  2. Service Tax applicable with monthly rental and all taxes like VAT, Luxury tax will be payable.
  3. Financial Bid to be sealed in separate envelop (Ref : Sl. No. 11 of Technical Bid sealing and marking of Bids.

**Signature :-** \_\_\_\_\_

**Full Name :-** \_\_\_\_\_

**Designation :-** \_\_\_\_\_

**Address :** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Tele No.** \_\_\_\_\_