

ASSAM TOURISM DEVELOPMENT CORPORATION LTD.

A.K. Azad Road, Paryatan Bhawan,
Paltanbazar, Guwahati – 781008

No. ATDC.1812/ 2011/

Dated the 27th April, 2012

Expression of Interest

(For Management and Operation of Air Port Radio Taxi Service in Guwahati)

At the instance of the Tourism Department, Govt. of Assam, the Assam Tourism Development Corporation Ltd is planning to introduce **Air Port Taxi Service in Guwahati City**. For this initiative, the Assam Tourism Development Corporation Ltd is planning to introduce the service jointly in association with a selected Taxi Service Provider/ private party. In the first phase ATDC will arrange to purchase a fleet of about 15 (fifteen) vehicles and make these ready with the following accessories:

- (i) Electronic meter-cum- printer, (ii) Electronic Roof Top Signages, (iii) Radio Taxi Road Map / digital map, (iv) GPS device, (v) Other related accessories.

A separate and distinct colour scheme of the vehicles would be adopted for easy identification under the scheme. The service will be known as ATDC Air Port Service. ATDC shall bear the cost of insurance, registration charges, road taxes as the owner of such vehicles. The numbers of vehicle is tentative and may vary. These vehicles would be provided to a selected private operator/ service provider for day to day operation initially for a period of three (3) years as per terms and conditions to be governed by an Agreement.

The main premise of the arrangement of vehicles and there operation and management would be under PPP model, and the selected operator / agency will have to bear the day to day operational expenses like (i) engagement of drivers and other support staff, (ii) fuel cost, (iii) minor repair & maintenance cost, servicing charges, parking charges and (iv) a **Call Centre** to be managed with all cost and expenditures for the vehicles. ATDC will provide a space of reasonable area free of charges for operation of the call centre, if the party so desires and also provide training to the drivers on behavior and ethics. A security deposit of Rs.5.00lakh (Rupees five lakh) only in the form of Bank Guarantee / Call Deposit Receipt / Bank Draft will have to be furnished in due course.

For this purpose, **Expression of Interest (EOI)** is hereby invited from reputed and financially sound firm, company, tour operator, travel agency having experience in the similar nature of business to manage and operate the Air Port Radio Taxi Service on revenue sharing basis initially for a period of three years. The **Expression of Interest (EOI)** will be under **two-bid system (Technical and Financial)**. The Technical Bid will contain the technical parameters and financial bid will contain the offer for revenue sharing with ATDC on monthly basis.

Both the **Technical Bids** and **Financial Bids** are to be submitted in two separate envelopes clearly mentioning as Technical / Financial Bids on the top, and both the bids should be inserted in one envelope to be addressed to the Managing Director, Assam Tourism Development Corporation Ltd., A. K. Azad Road, Paltanbazar, Guwahati-781008. The details of terms and conditions etc. may be obtained from the office of the undersigned during working hours from 07.5.2012 to 14.5.2012 or may also be downloaded from the website link <http://www.assamtourisonline.com/tender.html>. A pre-bid meeting will be held on 25.5.2012. The last date of submission of bids is 30th May, 2012 upto 3.00 p.m. The bids must be accompanied with non refundable fee of Rs.5,000.00 (Rupees five thousand) only apart from Earnest Money. Suitability and adequacy of the applicant would be given due consideration for selection.

The undersigned reserves the right to accept or reject any or all the bids without assigning any reason thereof.

(Anurag Singh,IFS)
Managing Director,
Assam Tourism Development Corporation Ltd.

Issued to.....

Date of issue.....

Sign & Stamp of issuer.....

Tender Notice No. ATDC/ 1965/2012

Dated -----

EXPRESSION OF INTEREST
FOR
MANAGEMENT AND OPERATION OF AIRPORT RADIO TAXI SERVICE
IN
GUWAHATI ON CONTRACT BASIS

ASSAM TOURISM DEVELOPMENT CORPORATION LTD.
ASOM PARYATAN BHAWAN, A.K. AZAD ROAD,
REHABARI, GUWAHATI – 8
PHONE NO: 0361 – 2633654/ 2738620
WEBSITE: www.assamtourisonline.com
e-mail:- atdcltd@gmail.com

ASSAM TOURISM DEVELOPMENT CORPORATION LTD.

A.K. Azad Road, Paryatan Bhawan,

Paltanbazar, Guwahati – 781008

No. ATDC.1812/ 2011

Dated the 27 th April, 2012

Expression of Interest

(for management and operation of Air Port Radio Taxi Service

in Guwahati on contract basis)

TERMS OF TENDER DOCUMENTS

1. Scope:

This Expression of Interest (EOI) is invited for day to day management and operation of about 15 Radio Taxi connecting Guwahati Air Port. The day to day management and operation is proposed in association with a private party to be regulated by an Agreement with the detailed terms and conditions.

2. Period of contract:

The contract will be awarded initially for a period of three years with provision for renewal depending upon satisfactory performance in all respects.

3. Minimum number of Vehicles:

The minimum number of vehicles to be provided in the first phase would be about 15 which may be increased depending upon performance and services. Brand new vehicles would be purchased by ATDC and these would be placed at the disposal of the service provider for day to day operation.

4. Type of the Vehicle.

These Radio Taxis are required to have excellent interiors with fuel efficient diesel engines with lower emissions and noise levels. The specifications of the Vehicle that qualifies for the operation will be decided by ATDC Ltd. The vehicles would have uniform colour scheme for easy identification and space for advertisement , inscription as “ ATDC Airport Radio Taxi Service”

5. Electronic meter cum printer

The operator will have to issue tickets from Electronic meter capable of issuing paper tickets as finalized by the company. The Electronic meter cum printer shall be installed by the ATDC Ltd.

6. Electronic roof top signage

Every taxi shall have an electronic roof top signage system capable of displaying TAXI, NOT FOR HIRE, HIRED, ON CALL, BUSY etc. which would be installed by the ATDC Ltd.

7. Communication:

Operator shall ensure proper and efficient communication system with central control room and taxis at all point of time and ATDC Ltd. The taxi would be covered under GPS device if it is so decided by ATDC.

8. Fare to be charged :

Fare will be kept relatively affordable to make it a popular form of public transportation and must be competitive . These would be reviewed from time to time by ATDC for approval.

9. Staff

The taxi drivers, and other support staff will be employed by the taxi operators at their own cost and such staff will be in proper uniform to be provided by the company.

10. Training

All taxi drivers will be required to hold a valid driving license issued by the competent authority and will have to undergo training programme designed by ATDC.

11. Taxes and permits:

All kinds of taxes including road tax and permit tax, insurance charges etc shall be paid by the ATDC Ltd. being owner of the vehicles. However, the Service Tax as may be payable shall have to be borne by the operator .

13. Taxi Dispatch System:

The operator will have to establish a central control room with modern state of the art Taxi Dispatch System so that it can automatically locate/track the nearest taxi to reach a particular location in and around Guwahati. This system will also have to generate various kinds of MIS reports such as distances, speed violation, parking violation, stoppages etc. and all these would have to be arranged by the operator.

12. Parking and Taxi Booking facility in Airport:

ATDC will approach the GNB International Airport authority , Guwahati to provide separate parking area for the vehicles under this arrangement. A small space would be provided in the airport building in Assam Tourism counter for facilitating booking of the taxies for the incoming visitors. However, parking of the vehicles when these are on road or off-road would have to be borne and parking facility in the city would have to be arranged by the operator.

14. Report to be submitted to company:

The reports to be furnished by the operator to ATDC Ltd about all operational aspects will be devised and the reports would have to be furnished by the operator to ATDC Ltd.

15. Call Center:

The Operator shall be required to establish a state of the art modern call center with easy to remember telephone number manned by fully trained call center representatives for customer care handling and efficient taxi dispatching. Operator will have take easy to remember telephone numbers accessible by all telecom operators within a week from the issue of letter of acceptance. The entire cost for the call centre would have to be borne by the Operator.

16. Advertisement rights:

The advertisement rights through out the contract period will remain with both ATDC Ltd and the operator/ company. If the company thinks fit at any stage of time that advertisement in certain specified spaces in Taxi is required for the benefit of the project, it may consider advertising in some spaces as per approval of ATDC Ltd in their contents and designs etc. The advertisement revenue will be shared in the ratio of 50:50 between ATDC Ltd and the operator/ company.

17. Earnest Money:

Rs.10,000/- (Rs. Ten Thousand) per TAXI by crossed demand draft drawn in favour of Assam Tourism Development Corporation Ltd., Guwahati, Payable at Guwahati on any scheduled bank and the same may be enclosed with the Technical Bid. If the earnest money deposit is not found in accordance with the prescribed mode and amount as mentioned above, the tender/offer will be rejected.

18. Validity of Offer:

Tender/offer shall remain open for acceptance for a period of 120 days from the date of opening of price bid.

19. Performance Guarantee

The Operator shall have to furnish Performance Guarantee/ Security deposit in the form of Bank guarantee equivalent to Rs.5.00 lakh, which will have to be furnished at the time of execution of agreement.

20. Date & Place of Issuing of Bid Documents in ATDC Office at Guwahati:

- | | | |
|------|---|--|
| i. | Date of issue of terms and conditions
of Bid Documents | From 7.5.2012 to 14.5.2012 during
working hours |
| ii. | Date of Pre-Bid Meeting: | 25.5.2012 at 2-00 p.m. |
| iii. | Date of submission of Bids: | 30.5.2012 upto 3-00 p.m. |

(If 30.5.2012 is declared a holiday, the bids would be received on the next working day upto 3-00 p.m.)

- iv. Date of opening Technical Bids: 11.6.2012 at 4-00 p.m. (The bidders representatives may be present at the time of opening the Technical Bids.)
- v. Date of Opening of Financial Bids: 18.6.2012 at 4-00 p.m. (The bidders representatives may be present at the time of opening the Financial Bids.)

21. Mode of submission of Bids :

Both the Technical Bid and the Financial Bids are to be submitted in two separate envelopes clearly mentioning as Technical & Financial Bids for **Guwahati Air port Radio Taxi Service** on the top. Both the bids should be inserted in one envelope to be addressed to the Managing Director, Assam Tourism Development Corporation Ltd, Paryatan Bhawan, A. K. azad Road, Paltanbazar, Guwahati-781008. The bids are to be dropped in the Tender Box on or before 3-00 p.m. of 30.5.2012 . No receipt would be issued separately.

22. Documents to be furnished with Technical Bids:

- i. Forwarding letter of the Bids addressed to the Managing Director, Assam Tourism Development Corporation Ltd. duly signed by the bidder with complete address.
- ii. Non-refundable application fee of Rs.5000.00 by bank draft, without which the Bids would be liable to be rejected.
- iii. Earnest Money:
Rs.10,000/- (Rupees ten thousand) only per vehicle by crossed demand draft/ bankers cheque drawn in favour of Assam Tourism Development Corporation Ltd., Guwahati, Payable at Guwahati on any scheduled bank without which the bids would be rejected.
- iv. A brief profile of the company/ firm indicating details of business in similar line with annual turn over, names of promoters/ key persons, copies of certified/ audited accounts, Registration Certificate of the firm, Tax Clearance Certificate,
- v. Proof of financial soundness from bank and photo copies of PAN.

23. Any other term and conditions not mentioned herein above would be governed by an Agreement to be signed in this regard.

FORM OF FINANCIAL BIDS

**(For Management and Operation of Guwahati Airport Radio Taxi Service
on contract basis)**

To

The Managing Director,
Assam Tourism Development Corporation Ltd.,
Asom Paryatan Bhawan, (4th Floor),
A.K. Azad Road, Paltanbazar, Guwahati – 8

Subject: Financial Bid for management and operation of GUwahati Airport Radio Taxi Service on contract basis.

Sir,

We have gone through the terms and conditions of the Expression of Interest invited for Management and Operation of Guwahati Aieport Radio taxi Service on contract basis. We hereby offer our Financial Bid as under:

**Rate per vehicle per month to be paid
to ATDC Ltd :**

Rupees-----Rs.-----(

per vehicle per month.

Further we declare that we will abide by the terms and conditions for providing the services / operation of the Airport Radio Taxi Service and shall pay all taxes, parking fee etc including Service Tax at our cost. We also agree to share the advertisement revenue on 50: 50 basis between ourselves and the ATDC Ltd.

We also hereby undertake that , if our tender is accepted, we shall commence the operation within a reasonable time after the receipt of formal offer and execution of Agreement. We agree to abide by this tender for a period of 180 days from the date of submission and it shall remain binding upon us and may be accepted at any time before the expiry of that period.

Yours faithfully

Signature of the Party/ Firm with full
communication address and contact No.

N.B. : No overwriting / correction etc. shall be allowed.