



ASSAM TOURISM DEVELOPMENT CORPORATION LIMITED
ASOM PARYATAN BHAWAN (4TH FLOOR)
A.K.AZAD ROAD, PALTANBAZAR, GUWAHATI -781008
PHONE NO. (0361) 2633654, FAX: (0361) 2738620
An ISO 9001:2008 Certified Organization (Quality Management System)

ATDC.1078/2006/Pt-II/37

Date: 01.11.2014

SCHEDULE OF TENDER

Sealed Tender in plain paper affixing Court Fee Stamp of Rs. 8.25 paisa (Rupees eight and paisa twenty five) (Non-refundable) are invited for lease out of 30 nos. tented accommodation with equipments in two groups from reputed Hotel, Resort, Travel & Tourism related concern with sound financial condition in two parts, one technical part and one financial part and will be received in the office of the undersigned upto 2.00 P.M. on **12.11.2014**. The tender will be opened by the undersigned on the same date, place at 2.30 P.M. The tenderer or their authorized representative may remain present at the time of opening of tender.

Group	Name of the Work	Tender processing fee	EMD
A	Lease out of 15 tent with kitchen tent and furniture & furnishing.	1,000.00	50,000.00
B	Lease out of 15 tent with furniture & furnishing without kitchen tent.	1,000.00	50,000.00

All detailed list of item and specification may be seen in ATDC website: www.assamtourisonline.com.

The undersigned reserves the right to cancel this **Invitation of Tender** without assigning any reason thereof.

Terms & Condition:-

1. Download the Tender document up to **11.11.2014**.

3. Submission of Tender document (manually) on **12.11.2014** before 14.00 hrs.

4. Opening of Technical Part of Tender on **12.11.2014** after 14.30 hrs.

5. Opening of Financial Part of Tender will be intimated to the technically qualified tenderer in time.

6. Validity of Tender : Tender shall remain valid for a period of 180 days from the date of Tender submission.

7. EMD : The tenderer shall furnish, as part of his tender, a EMD amounting to Rs. 50,000.00 in the form of NSC/KVP/FDR pledge in favour of Managing Director, Assam Tourism Development Corporation Ltd. validity with 225 days from the date of tender submission and furnish the same with Technical Part of tender (EMD of unsuccessful tenderer will be released immediately after finalization of contract).

8. Security Deposit : Within 7 days of receipt of the Preliminary Work Order , the successful Tenderer shall deliver to the Managing Director, ATDC Ltd., A.K. Azad Road, Paltan Bazar, Guwahati-8 a security deposit amounting to Rs. 2,00,000.00 in the form of NSC/KVP/FDR pledge in favour of Managing Director, Assam Tourism Development Corporation Ltd. validity upto 3 years (Upto contract period) and signed the formal agreement (EMD of successful tenderer will be released immediately after finalization of contract). Failure of the successful Tenderer to comply with the requirements shall constitute sufficient grounds for cancellation of the award and forfeit of the EMD.

9. Insurance : A joint Insurance cover in the name of the Managing Director, ATDC Ltd., Assam and successful tenderer for the list of item which are to be leased to the successful tenderers risk and the insurance premium to be paid by the successful tenderer.

(Loss or damages of tented accommodation with furniture and furnishing).

10. Cost of Tender processing fee : Rs. 1,000.00 (non refundable) in the form of Demand Draft / Banker Cheque pledge in favour of Managing Director, Assam Tourism Development Corporation Ltd and furnish the same with Technical Part of Tender.

11. Documents to be enclosed with Technical Part of Tender : i) Registration Certificate / License /Trade license, ii) Photocopy of PAN Card, iii) Up to date VAT Registration & Clearance Certificate iv) Balance Sheet/Profit & Loss a/c. of last three years, v) Experience in business particularly in tourism related activity and / or experience in the similar line like Hotel, Restaurant, Guest House etc.

12. Sealing and Marking of Tenders :

The Tenderer shall seal both the tender copies i.e. Technical & Financial in separate envelopes, duly marking the envelopes as “Technical Part of Tender” & “Financial Part of Tender”. These two envelopes (called as inner envelopes) shall then be put inside one outer envelop.

i) **The Contents of Technical Part of Tender** – Cost of Tender processing fee Rs. 1,000.00, EMD Rs. 50,000.00 and eligibility criteria (Supporting documents).

ii) **Contents of Financial Part of Tender** -Form of Financial Part of Tender to be filled & signed. The financial proposal should contain the monthly contract money excluding taxes which would be paid by the tenderer to Assam Tourism Development Corporation Ltd. The taxes like VAT, Luxury Tax and Service Tax etc. would have to be borne by the party.

(13) Submission & Opening of Tender (Group- A & B)

Sealed Tenders must be delivered to the Managing Director, Assam Tourism Development Corporation Ltd. , A.K. Azad Road, Paltan Bazar, Guwahati-8, on or before 14.00 hrs. on **12.11.2014** and the Technical Part of Tenders will be opened on the same day at 14.30 hrs., in the presence of the tenderers or their authorized representatives, who wish to attend. If the office happens to be closed on the date of receipt of the tenders as specified, the tenders will be receive and opened on the next working date at the same time & venue. The date & time for opening of Financial Part of Tender will be intimated to the technically qualified Tenderer in time.

(14) Authority keeps the right to re-distribute the tents in number to the selected tenderer / tenderers.

List of Item :-

1. Guest Tent: 30 nos.(10' x 12' x3')
2. Guest toilet and shower tent : 10 nos. each
3. Dinning tent : 45'x20' : 1 no.
4. Kitchen tent : 30'x20' : 1 no.
5. Staff tents : 10 nos. (8'x10') : 10 nos.
6. Parachutes tent : 3 nos.
7. Volleyball nets : 1 set.
8. Cricket equipment
9. Basket ball set up
10. Inflatable kayaks : 5 nos.
11. Wrought iron beds : 60 nos. (6'x3')
12. Wrought iron centre table : 30 nos.
13. Camping chairs : 150 nos.

14. Dari : 30 nos.
15. Hanger stand : 30 nos.
16. Mattress Dunlop : 90 nos.
17. Bed sheets : 135 nos. (6'x3')
18. Pillows with cover: 100 nos.
19. Over covers : 90 nos.
20. Quilt : 90 nos.
21. Lanterns : 150 nos.
22. Solar lamps : 5 nos. extra big size
23. Lantern stands : 30 nos.
24. Kerosene dumpers 200 ltrs each : 3 nos.
25. Camping tables : 40 nos. (folding)
26. Dining tables (folding) : 70 nos. (6'x3')
27. Buffet tables : 6 tables (5'x2.5')

Detail specification :-

1.	TENT	<ul style="list-style-type: none"> • ROOM SIZE: 12'X10' • WALL HEIGHT: 3' • CENTRE HEIGHT: 8' • EXTENSION: 4' • INNER FLY MADE OF 340GSM POLY COTTON CANVAS. SHOULD BE WATERPROOF AND ROT PROOF TREATED. • OUTER FLY MADE OF 405 GSM POLYVISCOSE RIPSTOP FABRIC. SHOULD BE WATER PROOF AND ROT PROOF TREATED. • NYLON TAPES AND NYLON THREADS TO BE USED FOR STICHING THE TENT • POLES OF THE FRAME TO BE IN 16 GUAGE CRC PIPE. POWDER COATED IN .2 MICRONS. • BRANDED ZIPS AND RUNNERS TO BE USED • EXTRA MESH TO BE PROVIDED FOR PREVENTION FROM INSECTS AND REPTILES • 450GMS GROUNDSHEET TO BE PROVIDED ALONGWITH THE TENT.
2	TOILET TENT	<ul style="list-style-type: none"> • SIZE: 5'X5' • HEIGHT: 5' AND 6' • MADE OF WATER PROOF AND ROT PROOF POLY VISCOSE CANVAS. • FRAME MADE OF 18 GUAGE CRC PIPE. DULY POWDER COATED. • BRANDED ZIPS AND RUNNERS TO BE USED.
3	DINNING TENT	<ul style="list-style-type: none"> • SIZE: 45'X 20' • HEIGHT: 8' • WALL HEIGHT: 6' • FRAME MADE OF 16 GUAGE CRC PIPE. DULY POWDER COATED. • DUAL ENTRANCE • PROPER VENTILATION TO BE PROVIDED

4	TENT	<ul style="list-style-type: none"> • SIZE: 10'X8' • CENTRE HEIGHT: 7' • WALL HEIGHT: 3' • 16 GAUGE CRC POLES. DULY POWDER COATED • HEAVY DUTY 450 GSM GROUND SHEET TO BE PROVIDED.
5	PARACHUTE TENT	<ul style="list-style-type: none"> • MADE OF WATER PROOF NYLON • DIAMETER OF 20' • HEAVY DUTY ALUMINUM POLES • STRONG ROPES
6	WROUGHT IRON BED	<ul style="list-style-type: none"> • MADE OF HEAVY DUTY FRAME • SIZE:6'X3'
7	WROUGHT IRON CENTRE TABLES	<ul style="list-style-type: none"> • MADE OF HEAVY DUTY FRAME
8	CAMPING CHAIRS	<ul style="list-style-type: none"> • MADE OF HEAVY DUTY FRAME • LIGHT WEIGHT • FOLDING STYLE • MADE OF HEAVY DUTY 1000 DENAIR FABRIC • SUPPORT SYSTEM
9	CAMPING TABLE	<ul style="list-style-type: none"> • FOLDING • LIGHT WEIGHT • EASY TO CARRY AND P ACK
10	LANTERNS	<ul style="list-style-type: none"> • LIGHT WEIGHT • SHOULD HAVE CFL ATTACHMENT
11	GENERATOR	<ul style="list-style-type: none"> • SILENT • 6 KVA
12	KEROSENE DUMPER	<ul style="list-style-type: none"> • 200 LTRS
13	DINING TABLE	<ul style="list-style-type: none"> • HEAVY DUTY FRAME • 6'X3' • FOLDING STYLE
14	BUFFET TABLE	<ul style="list-style-type: none"> • HEAVY DUTY
15	MATTRESS	<ul style="list-style-type: none"> • HEAVY DUTY DUNLOP/FOAM • 6'X3'
16	BED SHEETS	<ul style="list-style-type: none"> • SOFT COTTON • SIZE: 6'X3'
17	PILLOW	<ul style="list-style-type: none"> • STANDARD SIZE • SOFT MICRO FILLED FOR COMFORT • SHOULD BE PROVIDED WITH SOFT • COTTON PILLOW COVER
18	QUILT	<ul style="list-style-type: none"> • HEAVY DUTY • SHOULD PROVIDE ENOUGH • WARMTH
19	DARI	<ul style="list-style-type: none"> • GOOD QUALITY • COTTON/ JUTE

20	LANTERN STAND	<ul style="list-style-type: none"> • HEAVY DUTY IRON
21	SOLAR LANTERN	<ul style="list-style-type: none"> • BIG SIZE • SHOULD PROVIDE ENOUGH • ILLUMINATION
22	OVER COVERS	<ul style="list-style-type: none"> • MADE OF HEAVY SOFT COTTON
23	HANGER STAND	<ul style="list-style-type: none"> • HEAVY DUTY

Managing Director,
Assam Tourism Dev. Corpn. Ltd.
Date: 01.11.2014

Memo No. ATDC.1078/2006/Pt-II/37

Copy to:

- 1) M/s: Web.com.Chandmari, Guwahati-3 for information & necessary action.
- 2) Notice Board.

Managing Director,
Assam Tourism Dev. Corpn. Ltd.

ANNEXURE -I

To,

The Managing Director,
Assam Tourism Development Corporation Ltd.,
Paltan Bazar, Guwahati-8.

Sub: **Group-A** : Lease out of 15 tent with kitchen tent and furniture & furnishing.

I / We _____ have gone through the contents of your Tender Documents and noted the same for compliance. I / We enclose herewith (a) Technical Part of Tender and (b) Financial Part of Tender separately for “**Group-A** : Lease out of 15 tent with kitchen tent and furniture & furnishing” in terms of your invitation of Tender for the same for your consideration.

Yours faithfully,

Signature : _____

Full Name : _____

Full Postal Address
with Tele No. : _____

ANNEXURE -I (A)

To,

The Managing Director,
Assam Tourism Development Corporation Ltd.,
Paltan Bazar, Guwahati-8.

Sub: **Group-B** : Lease out of 15 tent with furniture & furnishing without kitchen tent

I / We _____ have gone through the contents of your Tender Documents and noted the same for compliance. I / We enclose herewith (a) Technical Part of Tender and (b) Financial Part of Tender separately for “**Group-B** : Lease out of 15 tent with furniture & furnishing without kitchen tent” in terms of your invitation of Tender for the same for your consideration.

Yours faithfully,

Signature : _____

Full Name : _____

Full Postal Address
with Tele No. : _____

Qualification Information of Tenderer
(To be filled by Tenderer)

1.	Name of the Tenderer / Firm	:-	
2.	Profession	:-	
3.	Registration no.	:-	
4.	Place of Registration	:-	
5.	Principal Place of Business	:-	
6.	Power of Attorney of signatory of Tenderer	:-	
7.	Years of experience in business	:-	
8.	Turn Over for last three years 2013-14 2012-13 2011-12	:- :- :-	Rs. Rs. Rs.

9.

Experience in business particularly in tourism related activity and / or experience in the similar line like Hotel, Resort, Restaurant, Guest House etc.

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Seal & Signature of the Tenderer

Form of Financial Part
Group-A

Lease out of 15 tent with kitchen tent and furniture & furnishing.

Item	Rate (In figure per month)	Rate (In words per month)
Rate for 15 tent with kitchen tent and furniture & furnishing.		

- N.B. :-** 1. The monthly lease money should be quoted both in figures and words in the manner.
2. Service Tax @ 12.36% will be payable with monthly rental and all taxes like VAT, Luxury tax will be payable.

Signature :- _____

Full Name :- _____

Designation :- _____

Address : _____

Tele No. _____

Form of Financial Part
Group-B

Lease out of 15 tent with furniture & furnishing without kitchen tent

Item	Rate (In figure per month)	Rate (In words per month)
Lease out of 15 tent with furniture & furnishing without kitchen tent		

- N.B. :-** 1. The monthly lease money should be quoted both in figures and words in the manner.
2. Service Tax @ 12.36% will be payable with monthly rental and all taxes like VAT, Luxury tax will be payable.

Signature :- _____

Full Name :- _____

Designation :- _____

Address : _____

Tele No. _____