



**ASSAM TOURISM DEVELOPMENT CORPORATION LIMITED**  
**ASOM PARYATAN BHAWAN (4<sup>TH</sup> FLOOR)**  
**A.K.AZAD ROAD, PALTANBAZAR, GUWAHATI -781008**  
**PHONE NO. (0361) 2633654, FAX: (0361) 2738620**  
**An ISO 9001:2008 Certified Organization (Quality Management System)**  
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No. ATDC/1791/2011/

Date: 03.06.2014

**FRESH SCHEDULE OF QUOTATION**  
(Technical Part & Financial Part)

Sealed Quotation in two bid system affixing Court Fee Stamp of Rs. 8.25 paise (Rupees eight and paise twenty five) (Non-refundable) are invited for supply of 08 Nos. of Manpower in Housekeeping Section and 02 Nos. of Manpower in Supervision level for Guwahati Tourist Lodge from reputed authorized agencies dealing in similar kind of work and will be received in the office of the undersigned upto 2.00 P.M. on **28.06.2014**. The Quotation of Technical part will be open on the same day after 2.30 P.M. The Quotation of Financial part of technically qualified agencies will be open later on.

Earlier Short Notice Inviting Quotation No. ATDC/1791/2011/762 dtd. 11.02.2014 is hereby treated as cancelled.

The fresh terms and conditions for submission of the Quotation may be seen in the office of the undersigned, Fresh Quotation Schedule and also in ATDC website : [www.assamtourisonline.com](http://www.assamtourisonline.com).

The undersigned reserves the right to cancel this notice without assigning any reason thereof.

Reputed / Authorized agencies with up-to-date registration certificate / Authorization certificate having experience in similar nature of works (Specially supply of manpower) is eligible to submit quotation.

**A. Technical Part :- (Must be accompanied by the followings)**

- I) Processing fee Rs. 1,000.00 in the form of D.D. / B.C. pledge in favour of Managing Director, Assam Tourism Development Corporation Ltd. payable at Guwahati.
- II) EMD Rs. 10,000.00 in the form of NSC / KVP / FDR / Call Deposit pledge in favour of Managing Director, Assam Tourism Development Corporation Ltd. payable at Guwahati.
- III) Attested copy of Up-to-date Registration Certificate / Authorization certificate.
- IV) VAT Registration Certificate and Up-to-date VAT Clearance Certificate.
- V) Copy of PAN Card.
- VI) Completion Certificate of similar nature of work along with work order in last 5 years.
- VII) Balance sheet for last 5 years.
- VIII) Valid license for labour
- IX) Methodology
- X) Brief profile of the Quotationer.
- XI) List of major client for similar activities.
- XII) Terms and conditions of Quotationer.
- XIII) Details Bio-Data of the manpower (should be IHM trained or equivalent) individually with their consent letter.

(Name, Age, Qualification, Other qualification, Experience, Medical fitness Certificate, Photograph etc.)

**B. Financial Part :- Rate of Manpower i) Housekeeping Section, ii) Supervisor level including all taxes and other expenses.**

Sealed Quotation must be delivered to the Managing Director, Assam Tourism Development Corporation Ltd, A.K Azad Road, Paltan Baazar, Guwahati-08, on or before 14.00 hours on **28.06.2014** and the technical part will be opened on the same day at 14.30 hours, in the presence of the quotationers or their authorized representatives, who wish to attend. If the office happens to be closed on the date of receipt of the quotations as specified, the quotations will be received and opened on the next working day at the same time and venue. Financial Part of technically qualified quotationer will be opened letter on.

N.B. :- The Quotationer are to be submitted two parts, one Technical part and another Financial part (Separate envelop to be used for each parts, however both envelop should be submitted in a single envelop.

Managing Director  
Assam Tourism Dev. Corpn. Ltd  
Date: 03.06.2014

Memo No. ATDC/1791/2011/  
Copy to:

- 1) M/s: Web Com., Voltas Building, Chandmari, Guwahati-3 for information & necessary action.
- 2) Notice Board,
- 3) Publicity Cell, 4) Concern file, 5) Master file.

Managing Director  
Assam Tourism Dev. Corpn. Ltd.